

UTSHA RESIDENCY-

Utsha Residency is a space where creative minds devoted to diverse disciplines come together to create, interact and reflect upon the complex discourses through their work. Exchange of techniques, experiences, and skills across the countries under the ambit of a facilitated residency is always useful in understanding the diversities in culture. Our Residency Programme is customized to support the specific needs of Artists working in multiple disciplines, from around the world.

Started in 2012, Utsha has hosted Residencies for over 50 Artists, Poets, Scholars and Writers from Odisha , India and abroad.

Utsha hosts Residencies under 3 models :

- Individual
- Group
- Collaborative

Duration: 4 weeks

No of Residents at one time: 2persons (max).

Funding: The applicants have to arrange their own funds for the Residency and can apply to various funding agencies. Utsha can give you a letter of affiliation in case you want to apply for a grant. This is subject to approval of your proposal of work at Utsha by our experts.

HOUSE RULES

(Please read carefully)

All residents/guests (including visitors hosted by a resident artist) should abide by the art residency rules and regulations. Your coordinator will walk you through these rules, post arrival at Utsha.

SELECTION PROCESS

The selection process ranges from an open call application and panel process to nominations or by invitation depending on the project, the type of residency and the partnering organization. Applications are always reviewed by a panel of Utsha affiliates.

Please sign up for our mailing list and friend us on Facebook to stay up to date on upcoming opportunities at Utsha.

Application Process:

The residency takes place round the year and artists can apply for a duration of 4 weeks residency at Utsha. Artists and scholars of all disciplines are welcome to apply for a direct residency at Utsha. Applications can be submitted round the year. The selection of the artists for the residency is based on their application form and the documents submitted.

If you are applying for a collaborative project along with another artist/writer and are willing to share, you may apply for a shared accommodation.

Materials to be submitted with the application:

(Please put this in a form format besides standard name , address , telephone and email details.

On submit a thank you mail should go to the applicant and a mail should come to utshafoundation@gmail.com for review)

- Digitally scanned passport size photograph
- Description of the Project
- A Letter of Application
- Curriculum Vitae – including significant achievements or awards.
- Visual Artist: 10 slides, photographs, CD-ROM or Video of recent work.
- Writer/Scholar: Short Story, Poems or Chapters, Research Paper.
- Any other area: Any supportive document describing your work.

Please Note:

All Non Indian residents (except residents from Nepal and Bhutan) must hold a valid Visa and Passport for the duration of their visit/stay. You are required to send a scanned copy of your visa and passport prior to your arrival.

Cancellation:

In case of last moment cancellations (3 months or later before commence date), 25% of any advance deposit shall be forfeited at any given time.

ARTWORKS AND RESIDENCY PROGRAMMES

- A program schedule during the residency is expected to be planned in advance with the coordinator.
- It is mandatory for the Residents/Guests to donate one of their artworks/literature/documents to Utsha, based on the nature of work the Residents/Guests are engaged in making during the residency.
- Artwork donated to Utsha collection will be considered property of Utsha to be used as per our discretion.
- Utsha assures best care for the artworks, whether in its collection or in process by the artist during the residency. However Utsha will not be liable for any theft, fire or damage to artwork. Any insurance request will be subject to the responsibility of the artists.
- Utsha will organize a Residency Open Day for the artist to share their experiences and work during the residency period with the press and the invited public.

- Utsha will help organize support from volunteer artists if so required by the resident artist.
- Please do note that any transportation expenses during the stay will have to be borne by the artists. Your Utsha coordinator can organize reliable transport on request for any trips.
- Utsha grants an honorarium of INR 5,000 to the artist in residence, towards the end of the residency period.

UTSHA PROVIDES

Pre-residency Support:

Before your arrival, we:

1. Reach out to the individuals and organizations in our network whose interests best align with your project;
2. Make arrangements for studio visits and other activities that will maximize your exposure while at Utsha;
3. Get your accommodation and studio space ready;
4. Mobilize the research, technical and other resources you will need during your time in residency.

Production support:

Our staff is dedicated to the successful development of your work and implementation of your project, and we are always available to provide assistance.

Together, we have expertise spanning many areas:

1. Technology: Basic digital media and electronic equipment;
2. Logistics: sourcing materials, installation and de-installation, transportation, and access to other resources as required by your project;
3. Research: locating resources, obtaining access to local libraries, museums and archives.

A Multifunctional Work, Meeting and Presentation Space:

The Utsha Foundation space operates simultaneously as a work, meeting and presentation space. This helps the artists in the following :

1. Non-studio-based artistic and curatorial projects (*);
2. Discussions, workshops, studio visits and informal gatherings;
3. Public presentations with screenings, talks, performances and short-term exhibitions.

Exposure:

During your residency, you will build lasting connections within our network of curators, gallerists, critics, artists and scholars. In addition, you will be part of our programming. Each month we program public events featuring exhibitions, discussions and screenings with new work and findings by our artists. These activities are held at our space or at partnering venues.

FACILITIES

Accommodation:

During your stay at Utsha you will be housed in the residency room, giving you full access to a dedicated studio space at all times, catering for whatever work regime you set for yourself. We have a single room accommodation equipped with 2 single beds with an attached bathroom. Clean linen and towels are included. We have a 300 square foot studio along with supplies for resident artists. There is an additional 4000 square ft of outdoor space available for use. Wi-Fi and laundry facilities are available on campus.

Medical Care:

A First Aid kit is available in the office. In case of an emergency, you can request for medical help to be summoned. Residents must pay for their own medical bills. Residents will be responsible for obtaining their own health / medical, accident or other insurance that may be necessary.

Dining:

You will also have access to an equipped kitchen to cook food. Should you require the services of a cook during your residency Utsha will be happy to arrange that for you for a modest fee.

Interactive gallery spaces:

Utsha studio space doubles up as a gallery and the spacious grounds are available for any installations or site specific artwork.

Library/Research Centre:

Utsha has a highly specialized reference library housing around 1000 books on art, culture, museums, Indian traditions of textiles, handicrafts etc. Visitors, researchers, artists and students are welcome to use the material.

Transport:

Local buses provide direct links within the city.

Taxi:

If required, residents may arrange for transport to any place within the city. Taxi hailing apps like Uber and Ola are quite easily available. Airport pick-up can be arranged on prior notice and will be charged on actual.

(* Kindly note that Utsha will not reimburse any travel expenses including those incurred on local travel)

USE OF FACILITIES

- Resident artists are free to use the common areas, reference library, workshop, kitchen, laundry, Internet, etc.

- Since we have limited data subscription, Residents /Guests are advised to use the internet judiciously. Wi-Fi password will be provided to you by your coordinator.
- Kitchen use will be offered on a self-service basis. Please wash all dishes after use.
- Please adhere to library rules and note that no bags are allowed into the library.
- Please cooperate with us and conserve energy by switching lights OFF when you leave.
- Cleaning of residency rooms and studio will be conducted by 10:00 AM daily. Artists are requested to cooperate to allow staff to do their job.
- Please use Do Not Disturb signs that are provided, on doors to avoid getting disturbed in the studio or rooms.
- Utsha expects the Residents/Guests to take care of the property in an appropriate manner. The Resident /Guest will be liable for any breakages or damage and has to bear the cost of repair or replacement.
- Utsha is located within a residential area. Therefore we expect the Residents/Guests to act responsibly by not drinking, throwing parties or making loud noise within the premises.

SECURITY

- On arrival, resident guests/guests must register at the office.
- All foreign guests are requested to present a photocopy of valid passport ,visa or travel document to prove their identity and to indicate the purpose of their stay and security.
- Indian Residents/Guests are requested to present a photocopy of a valid photo ID card.
- Resident guests are expected to provide advance notice to the office of any prolonged absence.
- Utsha premises open at 6:00 AM and are locked at 10:00 PM for security reasons. Resident artists are requested to let staff know ahead of time of late arrivals or entry to the premises to ensure they are not locked out.
- Keys to the studio, library and residency rooms will be provided to the artists for their convenience. They are advised to lock doors to all three rooms on leaving to ensure safety of their valuables and belongings. Utsha will not be responsible for any loss of valuables or belongings.
- Non-registered guests are not permitted to stay overnight in the foundation premises. The invited guests are requested to leave by 9 PM for security reasons.

*We request your feedback at the end of the residency to help us improve the residency experience. Thank you for your kind cooperation.

IN CASE OF ANY VIOLATION OF THE INSTITUTION'S RULES OR THE COUNTRY'S LEGAL CODES, UTSHA RESERVES THE ABSOLUTE, UNFETTERED AND UNCONDITIONAL RIGHT, POWER, and AUTHORITY TO REQUIRE ANY RESIDENT AT THE FOUNDATION TO DEPART WITHIN 24 HOURS OF WRITTEN NOTICE TO THAT EFFECT SERVED BY UTSHA.

Short Stay Form

Booking Date :

GUEST DETAILS

Name of the guest/artist :

Address for correspondence :

Purpose of stay :

Period of stay : From ... / ... /..... To ... /... /.....

Mobile Number :

E-Mail :

Photo ID Type :

I hereby agree to the terms & conditions of Utsha Foundation for Contemporary Art (Utsha).

Signature

**.. /.. /..
(Date)**